

# OYCP

## RSSL RESILIENCY FRAMEWORK 2021-2022

### 08/23/21

SCHOOL/DISTRICT/PROGRAM INFORMATION	
Name of School, District or Program	Oregon Youth Challenge Program (OYCP)
Key Contact Person for this Plan	Dan Radabaugh
Phone Number of this Person	541-317-9623 Ext 221
Email Address of this Person	daniel.m.radabaugh@mil.state.or.us
Sectors and position titles of those who informed the plan	Director, Deputy, Educational Coordinator, Commanders, Food Services Supervisor, MIS, Logistics Coordinator and Post Residential Supervisor.
Local public health office(s) or officers(s)	Deschutes County Communicable Disease Line 541-322-7418
Name of person Designated to Establish, Implement and Enforce Physical Distancing Requirements	Frank Tallman
Intended Effective Dates for this Plan	2021-2022
ESD Region	High Desert ESD

#### 1A. COMMUNICABLE DISEASE MANAGEMENT PLAN FOR COVID-19

- OYCP conducted the required OSHA Exposure Risk Assessment and submitted it to OSHA and OMD on December 16, 2020. A copy of the plan is on file at OYCP for employees to review.
- All COVID safety precautions have been reviewed.
- OYCP follows the published Communicable Disease Guidelines from the Oregon Department of Education and the Oregon Health Authority.
- OYCP complies with Bend La Pine School (BLP) Board Policies [EBA-AR](#) and [GBEB/JHCC-AR](#).
- OYCP has an established communicable disease policy. [Policy# 122](#).
- OYCP completed the OSHA Infection Control Plan and submitted it to OSHA and OMD on December 16, 2020. A copy of the plan is on file at OYCP for employees to review.
- The Deputy Director is the designated staff to implement and enforce physical distancing requirements and COVID safety precautions, consistent with this guidance and other guidance from OHA. When the Deputy Director is not present that responsibility is undertaken by the Company Commanders/Duty Supervisors.
- OYCP has an online safety concern/suggestion form for employees to submit any of their recommendations or concerns in regards to safety.
- LPHA is the Deschutes County Public Health. POC is Deschutes County Communicable Disease Line 541-322-7418.
- All staff were briefed and trained on OYCP's Resiliency Plan prior to class intake.
- Procedures to notify LPHA are outlined in 1e.
- Screening/Isolation: Visual screening of all students and staff is outlined in 1f and 1i.
- Potentially symptomatic students will be isolated following guidance outlined in 1i.
- Contract tracing logs will be kept for each student/cohort, staff and visitors. Office manager is responsible for maintaining the tracing log for staff and visitors. RPM supervisor is responsible for maintaining the student tracing log (demographics).
- Outbreak plan: Outbreak procedures are outlined in section 3.
- Educational Coordinator is the designated staff to provide weekly ODE status updates as required.

#### 1b. HIGH-RISK POPULATIONS

- All staff and students are given the opportunity to self-identify as vulnerable or living with a vulnerable family member.
- Staff**
- High risk state employees will work through their supervisor in accordance with the latest Department of Administrative Services guidance for absences due to COVID-19.
  - Contract employees (teachers and medical) will follow the guidance provided by their contract language and contractor.

**Students**

- All students identified by OYCP medical personnel as vulnerable will be evaluated for program continuance.
- Students who experience disability will continue to receive specially designed instruction.
- Students with IEP/504 plans will continue to receive those accommodations.

#### Visitors

- Visitors at OYCP are limited to essential business only.
- OYCP does not utilize volunteers.

### 1c. PHYSICAL DISTANCING

- Maintain 3ft physical distancing to the greatest extent possible.
- OYCP reduced class sizes.
- OYCP uses staggered shifts and schedules for staff.
- All students will be briefed on physical distancing requirements on day one of the program.

#### Hallways

Hallways are marked with one-way directions and markers to meet physical distancing requirements. Individualized movement (cadets) will be controlled through the company commander/duty supervisor.

### 1d. COHORTING

- OYCP is a 22-week residential program.
- OYCP utilizes a military model which is inherent to cohort groupings.
- Students will be divided into 3 cohort groups.
- Students will remain in their assigned cohort throughout the 22 weeks of the program to the greatest extent possible.
- Students will remain in one classroom with assigned seating throughout the day with their cohort to the greatest extent possible.
- Teachers will rotate classrooms to provide instruction to reduce student movement.
- OYCP will maintain tracing information for each student.
- During the first two weeks, OYCP will clean and sanitize all common areas such as classrooms, dormitories, and dining facility daily.
- After the first two weeks, OYCP will follow normal cleaning procedures which will include a weekly sanitizing of all common areas.
- All staff who interact with different cohorts will wash or sanitize their hands between interactions.
- When cohorts must interact face coverings will be worn unless outdoors.
- OYCP developed cadre schedules and shifts assigned to specific cohorts to minimize interaction with different cohorts.

### 1e. PUBLIC HEALTH COMMUNICATION AND TRAINING

- Management will offer initial training to all employees on OYCP's Resiliency Plan prior to class and provide periodic updates when appropriate.
- OYCP has posted the COVID Hazard Poster and Mask required poster in accordance with OSHA guidelines.
- Senior management will follow Department of Administrative Services (DAS) procedures to notify staff, students and families on the infection control measures being implemented to prevent spread of disease.
- Senior management will follow Department of Administrative Services (DAS) procedures for communicating with anyone who has come into close/sustained contact with a confirmed case or when a new case has been confirmed and how the district is responding.
- OYCP safety committee will update the communicable disease plan with communication protocols as needed.
- OYCP utilizes a language translator service on its webpage and social media platforms to provide accessibility.

### 1f. ENTRY AND SCREENING

- Staff are required to stay home when sick or symptomatic.
- One student and one guardian/parent will enter the facility on intake day (Facial coverings required).
- Students will wear the OYCP issued face covering or the face covering approved by OYCP for wear.
- Students will self-quarantine 14 days prior to intake.
- Students will quarantine 14 days after arrival and after each break.
- Screening will occur for everyone upon entry.
- Screening will involve temperature checks, COVID-19 questionnaire of symptoms.
- COVID testing will be done for each student.
- RPM is responsible for the initial screening and testing of all students. Medical Provider and Cadre are responsible for all screening and testing of students after intake.

- OYCP is a residential program therefore does not do home to school busing.
- Assigned staff will be present at the entry point to visually screen visitors for symptoms.
- Staff will self-screen daily upon entry.
- Students will consume all meals in their assigned cohort classroom or approved location.
- Students must wash or sanitize hands before meals
- When the screening indicates that a staff or student may be symptomatic. Follow established protocol from OYCP CDP #122.
- Hand-sanitizers will be placed throughout the facility.
- Staff are required to report when they may have been exposed to COVID-19.
- Exposure is defined as within 6 feet of someone who has COVID-19 for a total of 15 minutes or more. See CDC definition of close contact.
- Staff are required to report when they have symptoms related to COVID-19.

## 1g. VISITORS/VOLUNTEERS

- Volunteers are not authorized school access for the 2021-2022 school year.
- Non-essential visitors are not authorized school access for the 2021-2022 school year.
- Essential visitors will be authorized access.
- Essential visitors will be cleared for entry by the Director, Deputy Director, or Company Commanders/Duty Supervisors.
- Essential visitors will be screened utilizing temperature checks and COVID-19 questionnaire of symptoms.
- Essential visitors will sign in for tracing.
- Essential visitors will sanitize their hands upon entry and exit.
- Essential visitors will be required to wear a face covering when interacting with students.
- OYCP will restrict from the property those visitors known to have been exposed to or those exhibiting primary symptoms of COVID-19.

## 1h. FACE COVERINGS, FACE SHIELDS, AND CLEAR PLASTIC BARRIERS

### **Facial Coverings:**

- OYCP has face coverings available for all staff, contractors, visitors and students.
- Staff and essential visitors are required to wear a face covering indoors when interacting with or in the presence of cadets. Staff may remove their face covering when not in the presence of cadets or visitors.
- OYCP will provide standardized face coverings for all students or students may purchase the approved OYCP face mask.
- Students are required to wear facial covering throughout the facility for the first 14 days (quarantine period) after intake and all breaks. After the 14-day period, students are required to wear facial covering throughout the facility students but may remove their face covering while in their assigned bay.
- Facial covering must meet CDC guidelines.

### **Facial coverings are not required for students and staff:**

- While sleeping;
- During personal hygiene;
- While eating;
- While drinking
- While outdoors

### **Protective Barriers:**

- Front office entry.
- Male latrine.

### **ADA accommodations for staff will follow the DAS process.**

## 1i. ISOLATION AND QUARANTINE

- Defer to OYCP CDP for appropriate isolation determination and processes.
- Director (or designee) will connect weekly with OYCP medical provider on updates for the framework and isolation measures.

### **Students**

- Student becomes symptomatic for COVID-19:  
-Isolated in sick bays (5 & 6 are primary).

- Examined by OYCP medical provider.
- Decision made to test for COVID-19.
- Tested onsite.
- Returned to isolation (sick bays) awaiting results.
- Negative results the student will return to cohort if cleared by OYCP medical provider or placed into sickbays 1-3 until cleared.
- Positive result follow positive COVID-19 below.

- Student tests positive for COVID-19:
  - Report to Director & Deputy
  - Report to LPHA.
  - Notification sent out to all parties to include parents.
  - Isolated in sick bays (5&6 are primary).
  - Isolate medical area use.
  - Decision made by Director or Deputy on program continuance.
  - If student is medically dismissed.
  - Parents contacted for pick-up.
  - Student is granted a seat for next class if they meet all eligibility requirements.
- Staff will maintain student confidentiality as appropriate.
- When working with students exhibiting symptoms, it is critical that staff maintain enough composure and disposition so as not to unduly worry a student or family.
- Records/logs will be maintained for student care according to established OYCP procedures as well as LPHA.

#### **Staff**

- Symptomatic staff should seek COVID-19 testing from their medical care provider.
- Notify supervisor.
- Staff who test positive for COVID-19 will remain home for at least 10 days after illness onset and 24 hours after fever is gone, without use of fever reducing medicine, and other symptoms are improving. Follow guidance given from LPHA or medical provider.
- Staff must provide a return to work note from their medical provider or a case letter from LPHA.
- All COVID related issues must be routed through the Deputy.
- OYCP and OMD/AGP will maintain appropriate records according to DAS procedures for staff.

## 2a. ENROLLMENT

- All students will be enrolled following the Oregon Department of Education and Bend La Pine School District guidelines.

## 2b. ATTENDANCE

- OYCP will follow normal attendance reporting requirements with Bend La Pine School District.
- OYCP's existing attendance policy allows for a student to miss 5 days of school before being considered for dismissal from the program.

## 2c. TECHNOLOGY

- Computer lab is allowed for use.
- Each student is issued their own Chromebook.
- Clean and sanitize each device brought in for updates, repair, return, inventory, between use or redistribution.
- Computer lab will be cleaned with the electrostatic sprayer between cohort uses. Allow 1-minute dwell time before reuse.
- Classroom computers will be cleaned with Clorox disinfecting wipes between uses. Allow 1-minute dwell time before reuse.
- Hand electrostatic sprayer will be maintained in the computer lab.

## 2d. SCHOOL SPECIFIC FUNCTIONS/FACILITY FEATURES

**Hand Washing:** All students will have access to hand washing prior to breakfast, lunch and dinner. Frequent opportunities for hand washing will be provided throughout the school day. Hand washing will be supplemented with the use of hand sanitizer. Cadre are responsible for educating students on proper hand washing procedures.

**Equipment:** All student supplies and equipment should be cleaned and sanitized before use by another student or cohort group.

**Safety Drills:** During fire drills (and all other safety drills), all cohort classes will be physically distanced to the greatest extent possible during exit, recovery, and reentry procedures.

**Events:** Parent/Teacher Conferences, assemblies, practices, schoolwide meetings and other large gatherings on-site will be considered on a case by case basis.

**Transitions/Hallways:** Hallway traffic direction marked to show travel flow. Traffic is controlled through the company commanders/duty supervisor.

**Dining Facility:** Meals will be delivered to cohort classrooms or approved location to limit movement and contact. Duty platoon may eat in the dining facility.

## 2e. ARRIVAL AND DISMISSAL

- OYCP is a residential program. Home to school arrival/dismissal is not applicable.

### **Intake day:**

- Staggered arrival by cohort.
- Entrance will be one student and one guardian (facial coverings required).
- Screening and tracing will occur for student and guardian.
- Screening consists of temperature checks and a COVID-19 questionnaire of symptoms.
- Students will be tested for COVID using antigen testing.
- Physical distancing measures will be maintained.
- Hand sanitizers are throughout the facility.
- Enforce one-way traffic flow.

## 2f. CLASSROOMS/REPURPOSED LEARNING SPACES

**Seating:** All classroom seating has been arranged to accommodate physical distance requirements. Students will have assigned seating. All classroom desks and chairs will be cleaned daily.

**Materials:** Each classroom will limit sharing of community supplies when possible (e.g., scissors, staplers, etc.). If needed to share, these items will be cleaned between each use. Hand sanitizer and tissue will be available for use by students and staff. Students will utilize their issued E-Reader only.

**Handwashing:** All students will wash/sanitize their hands prior to meals and snack. Additional hand washing opportunities will be provided throughout the school day. Signage in each latrine will be posted to remind students and staff of effective handwashing practices.

**Classroom Procedures:** All students will store their classroom supplies under their assigned desk.

**Hallways:** Hallways will have visual aids to illustrate one-way traffic flow.

**Environment:** When possible, external roll-up doors may be opened to provide fresh air and ventilation. MERV-13 filters have been installed in all HVAC units. Students will be outside daily for physical fitness instruction. The majority of light switches have been converted to passive infrared and microphonics to reduce touching of switches.

## 2g. PLAYGROUNDS, FIELDS, RECESS, BREAKS, AND RESTROOMS

- OYCP does not have playgrounds.
- OYCP does not have sports fields.
- Students utilizing the obstacle course will wear gloves and must maintain physical distancing measures.
- Physical fitness equipment such as the cardio bikes will be cleaned between cohort and individual use.
- Students will wash their hands before and after daily physical fitness activities.
- Hand washing facilities and sanitizer stations are available throughout the facility for staff and students.
- Signage will be placed on equipment storage areas.

- Weight room and exercise equipment will be cleaned between individual and cohort use.

## 2h. MEAL SERVICE/NUTRITION

- Staff and students serving meals will wear face coverings and gloves.
- Meals will be delivered to each cohort classroom and sick bays.
- All meals will be eaten by cohorts in the classroom or approved location. Exception is duty platoon.
- All students must wash/sanitize hands prior to and after meals.
- Students will not share utensils or other items during meals.
- Utensils will be individually wrapped.
- Each table/desk will be cleaned and sanitized.
- Plates and transport carts will be cleaned according to LPHA guidance.

## 2i. TRANSPORTATION

- OYCP vehicles are cleaned after each use.
- OYCP does not conduct home to school transportation.
- Students are periodically transported in state vehicles to scheduled appointments.
- Students will wear face coverings.
- Drivers are required to wear a face mask (no face shields).
- When possible maintain social distancing measures inside vehicles.
- Driver is responsible to disinfect vehicle before and after use.

## 2j. CLEANING, DISINFECTION, AND VENTILATION

- Cleaning and sanitizing supplies are located throughout the facility.
- All frequently touched surfaces (e.g., sports equipment, door handles, sink handles, and transport vehicles) and shared objects will be cleaned between uses and multiple times per day.
- OYCP has purchased electrostatic sanitizers and sanitizing agents that are effective against COVID-19 to use in the facility for sanitizing. Additionally, OYCP uses OXIVIR spray which is effective against COVID-19.
- Door handles, desks, and tables will be cleaned between cohort groups.
- Facility will be cleaned daily and sanitized weekly except during the first two weeks and breaks which sanitizing will occur daily.
- Dormitories will be cleaned and sanitized while students are in class.
- Classrooms will be cleaned and sanitized while students are in the dormitories.
- Computer lab will be cleaned and sanitized between cohort uses.
- Ventilation systems will be checked and maintained as required by maintenance schedule.
- OYCP installed MERV-13 filters in the ventilation system to reduce exposure to allergens.
- Drinking fountains will be placed out of service.
- Backpack electrostatic sprayer will be maintained in the supervisor supply room.
- Hand electrostatic sprayer will be maintained in the computer lab.

## 2k. HEALTH SERVICES

- OYCP has a licensed medical provider on-site three days per week.
- During periods when the medical provider is not on-site, OYCP uses the urgent care clinic and St. Charles Emergency Room.
- OYCP students will be provided hand hygiene and respiratory etiquette education to endorse prevention. This includes bulletin boards, newsletter and signage in the school setting for health promotion.
- OYCP will practice appropriate communicable disease isolation and exclusion measures.
- Staff will participate in required health services related training to maintain health services practices in the school setting.
- COVID-19 specific infection control practices for staff and students will be communicated.
- Review of student physicals, immunization records, 504 and IEP accommodations.
- Student immunization requirements are met in our application phase.
- Continuity of existing health management issues will have a plan for sustaining operations alongside COVID-19 specific planning (i.e. medication administration, diabetic care).

## 2l. BOARDING SCHOOLS AND RESIDENTIAL PROGRAMS ONLY

- OYCP has established and coordinated our contact tracing protocols based upon CDC, OHA and LPHA guidelines.
- OYCP established cohort groups for the instructional setting and the residential environment. See 1D.
- OYCP has established quarantine and isolation protocols for staff and students. See 1I.

- Each of OYCP's cohorts are designated as a family unit after their first 14 days in the program.
- OYCP has reviewed and taken into consideration ODE and OHA guidelines for shared or congregate housing.
- OYCP's plan is submitted to Bend La Pine for approval.
- OYCP is an open bay/dormitory design.
- OYCP reduced student population to limit the number of residents in each bay/dormitory.
- Isolation of cases is covered in 1I.
- Cleaning protocols are covered in 2J.
- Food / dining is covered in 2H.
- Latrine/restroom is covered in 2D.
- OYCP plans to maintain a fully closed campus until September 1, 2021.
- OYCP will do a daily screening at the facility entrance on all staff.
- Students will be COVID tested on intake day.
- Students will quarantine at home 14 days prior to intake day, students will quarantine on campus for the first 14 days and after all breaks.

## 2m. SCHOOL EMERGENCY PROCEDURES AND DRILLS

- OYCP trains new students within the first few days on emergency procedures, routes, and exits.
- OYCP conducts monthly drills on varying shifts.
- OYCP conducts an earthquake drill per class.
- All staff are trained annually on emergency procedures.
- Students will wash/sanitize their hands following all emergency drills.

## 2n. SUPPORTING STUDENTS WHO ARE DYSREGULATED, ESCALATED, AND/OR EXHIBITING SELF-REGULATORY CHALLENGES

- OYCP utilizes a QUAD system that meets weekly to discuss and problem solve student issues.
- This panel sets goals and provides additional resources to be both proactive and preventative.
- OYCP curriculum involves a whole section on life coping skills for all students.
- OYCP staff are trained on verbal judo (de-escalation training) annually.
- OYCP has two observation rooms that students can use as a place to help them self-regulate/de-escalate. It provides a safe place away from others.

## 2o. PROTECTIVE PHYSICAL INTERVENTION

- All reusable PPE will be cleaned and disinfected following manufacturer's recommendation after every episode of intervention.
- Disposable PPE will be discarded after intervention.
- Students will wear issued rubber gloves when working with chemicals and when working with another's laundry.

## 3a. OUTBREAK PREVENTION AND PLANNING

- Coordinate communication with the LPHA.
- If the region impacted is in Deschutes County, the LPHA will provide school-centered guidance and direction for OYCP.
- OYCP's baseline outbreak rate is 2 confirmed cases or more within a one-week period.
- Work with LPHA to establish timely communication with staff and families.
- OYCP will follow the established plan from BLP and LPHA concerning reportable cases.
- OYCP will establish a specific emergency response framework with key stakeholders.

## 3b. OUTBREAK RESPONSE

- OYCP's communicable disease plan was developed in conjunction with the BLP communicable disease plan.
- OYCP will report to LPHA as needed to report cluster of illnesses.
- When cases are identified in the local region a response team should be assembled within the BLP district and responsibilities assigned within the school district.
- Modify, postpone, or cancel large school events as coordinated with LPHA.
- If school closure is advised by the LPHA, consultation will occur between OYCP, BLP and OMD to ensure processes are consistent with legal preparedness processes.

## 3c. OUTBREAK RECOVERY AND REENTRY

- If school closure is advised by the LPHA, consultation will occur between OYCP, BLP and OMD to ensure consistency with legal preparedness processes.
- Clean, sanitize, and disinfect surfaces (e.g., fitness equipment, door handles, sink handles, and transport vehicles) and follow CDC guidance for classrooms, dormitories, dining facility, restrooms and common areas.
- OYCP reduced student population by 50% to maintain social distancing measures.